



## **Community Mental Health Fund: Grant Opportunity**

Through the Community Conversations process, mental health and substance use was identified as a significant and ongoing area of concern for our community. As part of Hancock County's strategy to address these concerns, The Findlay-Hancock County Community Foundation is seeking proposals focusing on mental health and harmful substance use as part of a special grantmaking process. Nonprofit organizations, including faith-based organizations and churches, providing services to improve emotional and mental health, including substance use prevention and services, to residents of Findlay and Hancock County, Ohio are invited to complete a short application requesting funding for their projects. Projects should focus on significant local undertakings and give attention to the Foundation's Guidelines for Grantseekers (available at [www.community-foundation.com](http://www.community-foundation.com)).

### **Key Points of Consideration**

A pool of \$37,000 will be available to support programs and operations of nonprofit agencies meeting the criteria stated above. Special attention will be given to innovative approaches that include collaborative partnerships and/or significant engagement/outreach and will have a measurable impact in Hancock County. An additional pool of \$5,000 is available, with the possibility of additional support for churches or faith-based organizations. Preference will be given to endeavors that show potential to be sustained past Foundation grant funding.

### **Application**

To discuss a grant idea, please contact Kimberly Bash at [kbash@community-foundation.com](mailto:kbash@community-foundation.com) or (419) 425-1100. THE APPLICATION PROCESS HAS MOVED ONLINE. To access the online platform, please click the following link.

<https://www.grantinterface.com/Home/Logon?urlkey=findlayhancock>

Instructions for utilizing the online platform are in the attached document. Once you have logged in or created a profile (if you are a new user), you will want to select the following grant application: **Community**

**Mental Health Grant 2023.** There is no Letter of Intent required for this grant process. Applications are due by June 23, 2023. Grants will be awarded in August 2023.

## How to Apply for a Grant

1. Access our online Grant Portal at: <https://www.grantinterface.com/Home/Logon?urlkey=findlayhancock>
2. If you already have a Username (your email address) and Password, enter that information to login. Skip to number four (4).
3. If you are a new user, choose Create New Account.

**The Community Foundation**  
Findlay • Hancock County

### Logon

**Email Address\***  
The Email Address\* field is required.

**Password\***  
The Password\* field is required.

[Log On](#) [Create New Account](#) [Forgot your Password?](#)

Welcome to the The Findlay-Hancock County Community Foundation's Online Grant Portal.

New Users: Please click on "Create New Account" to complete the registration process and create your logon credentials.

Existing Users: Please enter your credentials and log in. If you forgot your password, please use the "Forgot your Password?" link to the left to reset your password.

Not Sure? If you think that you or someone at your organization has already registered in the system, do not create a new account. Please contact Kimberly Bash at 419-425-1100 or [kbash@community-foundation.com](mailto:kbash@community-foundation.com) to receive your username.

Please contact Kimberly to discuss your project idea prior to submitting a Letter of Intent in the Online Grant Portal.

If you need assistance in creating an account or using the Online Grant Portal, please refer to the [Grant Resources](#) page on our website.

- To create a new account enter:
  - o Organization Information, including Organization Tax ID. Choose Next.
  - o User Information. Choose Next.
  - o Create your Password. Choose Create Account.
  - o Confirm that you received the email from the system. Choose Continue.
- 4. To apply for open grants, choose Apply at the top of the page. All open grant applications will be listed.

### The Findlay-Hancock County Community Foundation



5. Choose Apply beside the grant application that fits your proposal/project.

Hancock Education Fund Grant 2023 Accepting Submissions from 08/20/2022 to 03/03/2023 [Apply](#)

**The purpose of the Hancock Education Fund** is to promote classroom learning in Hancock County schools by providing teachers with resources that encourage learning activities. The fund represents a community partnership between Findlay Rotary Club, Findlay City Schools, The Hancock County Educational Service Center, and current and future donors of The Findlay-Hancock County Community Foundation. Distributions from the fund are to be made in the form of mini-grant requests submitted by classroom teachers.

**\*\*Click here to read the Hancock Education Fund Grant Application Guidelines.**

If you believe your proposed grant meets the above guidelines, please click Apply to complete a short screening questionnaire.

[Preview](#) [Send to GrantHub](#)

6. If you have been given an access code by a TCF staff member, the grant you are applying for will not be listed in the public area. Enter the Access Code at the top of the page and choose Enter Code. You will then be able to see the grant description and click the blue Apply button.



A screenshot of a web form showing a text input field with the placeholder text "Enter Access Code" and a button labeled "Enter Code" to its right.

**Additional Information:**

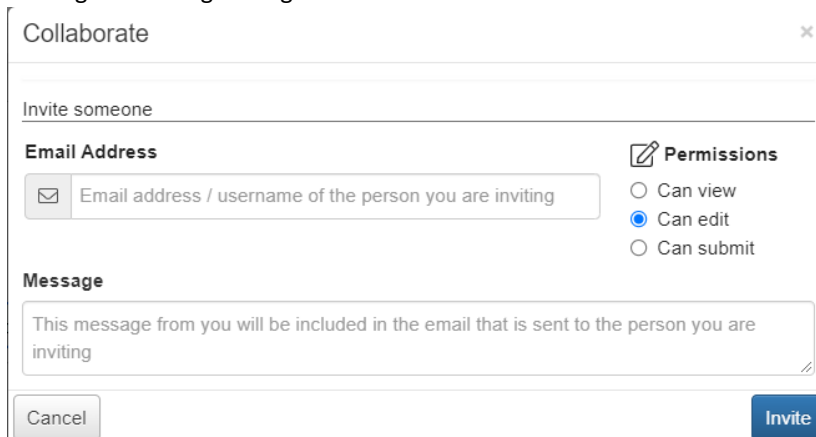
*LOI or Screening Questions:* Some grants require a letter of intent or require answers to some basic screening questions prior to filling out the full application. Submit the required letter or screening questions for one of our staff to review. When you've been approved for a full application, you will receive an email asking you to login and complete the full application.

*Collaborator:* At any point during the grant application, acceptance, and reporting process you can invite another individual to collaborate. The invitation process is simple:

- When you are in the application, grant agreement or report, click the blue Collaborate button at the top of the page.



- In the pop-up window, enter the person's email address, choose the Permissions level and then write a message that will go along with the invitation to collaborate. Choose Invite.



A screenshot of a "Collaborate" pop-up window. It has a title bar with "Collaborate" and a close button. Below the title bar is a search bar with the text "Invite someone". The main content area is divided into two sections: "Email Address" and "Permissions". The "Email Address" section has a text input field with the placeholder "Email address / username of the person you are inviting". The "Permissions" section has three radio button options: "Can view", "Can edit" (which is selected), and "Can submit". Below these sections is a "Message" section with a text area containing the text "This message from you will be included in the email that is sent to the person you are inviting". At the bottom of the window are two buttons: "Cancel" and "Invite".

Please note: If you are not the fiscal agent for your organization, you will need to use the Collaborate feature for the Grant Agreement. You will need to invite the person who can sign fiscal contracts in your organization and give them "Can submit" permissions. They will then sign and submit the Grant Agreement.

**Questions?**

Please contact any of the following individuals at The Community Foundation to assist:

Kimberly Bash, Chief Community Engagement Officer – [kbash@community-foundation.com](mailto:kbash@community-foundation.com)

Cassie Turner, Community Engagement Officer – [cturner@community-foundation.com](mailto:cturner@community-foundation.com)

Andrea Clements, Scholarship and Business Process Manager – [aclements@community-foundation.com](mailto:aclements@community-foundation.com)